

**03-04-25 Posting Date**  
**PID No. 122051**  
**Pickaway County Park District**  
**Response Due Date: 04-15-2025**

### **Communications Restrictions**

**Please note the following policy concerning communication between Consultants and the Pickaway County Park District during the announcement and selection process:**

During the time period between advertisement and the announcement of final consultant selection, communication with consultants (or their agents) shall be limited as follows:

#### **Communications which are strictly prohibited:**

Any discussions or marketing activities related to this specific project.

#### **Allowable communications include:**

Technical or scope of services questions specific to the project or RFP requirements.

### **Project Description**

The services include preparation of engineering and design plans for the refabrication of the Bridge, McLean Mill Road Bridge, currently located in pieces at the Pickaway County Engineer's service department, cutting one of the sections into 2, 62' sections, refabricating said sections and installing those sections on the Pickaway Trail rail trail. One section installed over Lick Run and one section installed over Yellowbud Creek.

**Estimated Construction Cost:**      \$2,110,216

### **Prequalification Requirements**

Prequalification requirements for this agreement are listed below. For all prequalification categories other than FINANCIAL MANAGEMENT SYSTEM EVALUATION the requirement may be met by the prime consultant or a subconsultant.

Also, please note that only individuals (not firms) are prequalified for right of way acquisition services. In instances where prequalification for these services is required, a prequalified individual, either employed by the prime consultant or a subconsultant, must be named in order to meet the requirement.

For agreements that require prequalification in FINANCIAL MANAGEMENT SYSTEM EVALUATION, the prime consultant and **all subconsultants that provide engineering and design related services** must be prequalified in this category. Engineering and Design Related Services are defined as follows:

Program management, construction management, feasibility studies, preliminary engineering, design engineering, surveying, mapping, or architectural related services with respect to a highway construction project subject to 23 U.S.C. 112(a) as defined in 23 U.S.C 112(b)(2)(A); and

Professional services of an architectural or engineering nature, as defined by State law (ORC 5526), which are required to or may logically or justifiably be performed or approved by a person licensed, registered, or certified to provide the services with respect to a highway construction project to 23 U.S.C. 112(a) and defined in 40 U.S.C. 1102(2).

**DESIGN SERVICES:**

- Level 1 Bridge Design;
- Non-Complex Roadway Design;
- Limited Right of Way Plan Development;
- Subsurface Utility Location Services;
- Geotechnical Engineering Services;
- Geotechnical Testing Laboratory;
- Geotechnical Field Exploration Services;
- Geotechnical Drilling Inspection Services;
- Limited Highway Lighting Design;

**ENVIRONMENTAL SERVICES:**

- Environmental Document Preparation – CE;
- Ecological Surveys;
- Waterway Permits;
- Archaeological Investigations;
- History/Architectural Investigations;
- Regulated Materials Review
- Public Involvement - C1 and C2 Level CE

**FINANCIAL MANAGEMENT SYSTEM EVALUATION**

Compliant with Federal Requirements (Prime consultant and subconsultants that provide engineering and design related services must meet this prequalification requirement)

**Selection Subfactors**

Experience in bridge and multimodal design.

**Contract Type and Payment Method**

Refer to the ODOT's Manual for Administration of Contracts for Professional Services, Volume 1: Consultant Contract Administration, Sections 4.3.A and 4.3.B for guidance concerning the appropriate contract type and payment method. Based on this guidance, contract type and payment method will be determined during the scope of services and negotiation process.

**Estimated Date of Authorization**

It is anticipated that the selected Consultant will be authorized to proceed by May 1, 2025.

**Completion Schedule**

The plans are to be completed and on file with Pickaway County Park District's Office within 12 months from the date of authorization.

### **Suspended or Debarred Firms**

Firms included on the current Federal list of firms suspended or debarred are not eligible for selection.

### **Terms and Conditions**

The Department's Specifications for Consulting Services 2016 Edition will be included in all agreements selected under this request for letters of interest.

### **Compliance with Title VI of the Civil Rights Act of 1964**

The Pickaway County Park District, in accordance with Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, all bidders including disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, sex, age, disability, low-income status, or limited English proficiency in consideration for an award.

### **Selection Procedures**

The LPA will directly select a consultant based on the Letter of Interest (LOI). The requirements for the LOI and the Programmatic Consultant Selection Rating Form that will be used to select the consultant are shown below.

Firms interested in being considered for selection should respond by submitting two (2) copies of the Letter of Interest to the following address **by 4:00 PM on the response due date** listed above.

Director  
Pickaway County Park District's Office  
16405 US 23  
South Bloomfield, OH 43103

Responses received after 4:00 PM on the response due date will not be considered.

### **Scope of Services**

The Scope of Services document is included below.

### **Requirements for Letters of Interest**

- A. Instructions for Preparing and Submitting a Letter of Interest
  1. Provide the information requested in the Letter of Interest Content (Item B below), in the same order listed, in a letter signed by an officer of the firm. Do not send additional forms, resumes, brochures, or other material.
  2. Letters of Interest shall be limited to ten (10) 8½" x 11" single sided pages plus

two (2) pages for the Project Approach (Item B.5 below).

3. Please adhere to the following requirements in preparing and binding letters of interest:
  - a. Please use a minimum font size of 12-point and maintain margins of 1" on all four sides.
  - b. Page numbers must be centered at the bottom of each page.
  - c. Use 8½" x 11" paper only.
  - d. Bind letters of interest by stapling at the upper left hand corner only. Do not utilize any other binding system.
  - e. Do not provide tabbed inserts or other features that may interfere with machine copying.

B. Letter of Interest Content

1. List the types of services for which your firm is currently prequalified by the Ohio Department of Transportation.
2. List significant subconsultants, their current prequalification categories and the percentage of work to be performed by each subconsultant.
3. List the Project Manager and other key staff members, including key subconsultant staff. Include project engineers for important disciplines and staff members that will be responsible for the work, and the project responsibility of each.

Address the experience of the key staff members on similar projects, and the staff qualifications relative to the selection subfactors noted.

4. Describe the capacity of your staff and their ability to perform the work in a timely manner, relative to present workload, and the availability of the assigned staff.
5. Provide a description of your Project Approach, not to exceed two pages. Confirm that the firm has visited the site and address your firm's: 1) Technical approach; 2) Understanding of the project; 3) Qualifications for the project; 4) Knowledge and experience concerning relevant ODOT and local standards, procedures and guidance documents; 5) Innovative ideas; 6) Project specific plan for ensuring increased quality, reduced project delivery time and reduced project costs.

Items 1 thru 4 must be included within the 10-page body of the Lol. Remaining space within the ten (10) pages may be utilized to provide personnel resumes or additional information concerning general qualifications.

Consultant Selection Rating Form  
for  
Programmatic Selections

PIC-Pickaway Trail Bridges  
PID No. 122051  
Project Type: \_\_\_\_\_  
District: 6  
Selection Committee Members:

Firm Name:

Category	Total Value	Scoring Criteria	Score
<b>Management &amp; Team</b>			
Project Manager	20	See Note 1, Exhibit 1	
Strength/Experience of Assigned Staff including Subconsultants	25	See Note 2, Exhibit 1	
<b>Consultant's Past Performance</b>	30	See Note 3, Exhibit 1	
<b>Project Approach</b>	25		
<b>Total</b>	100		

If Applicable: Adequate good faith efforts made to meet DBE goal Y/N

**Exhibit 1 - Consultant Selection Rating Form Notes**

1. The proposed project manager for each consultant shall be ranked, with the highest ranked project manager receiving the greatest number of points, and lower ranked project managers receiving commensurately lower scores. The rankings and scores should be based on each project manager's experience on similar projects and past performance for the LPA and other agencies. The selection committee may contact ODOT and outside agencies if necessary. Any subfactors identified should be weighed heavily in the differential scoring.

Differential scoring should consider the relative importance of the project manager's role in the success of a given project. The project manager's role in a simple project may be less important than for a complex project, and differential scoring should reflect this, with higher differentials assigned to projects that require a larger role for the project manager.

2. The experience and strength of the assigned staff, including subconsultant staff, should be ranked and scored as noted for Number 1 above, with higher differential scores assigned on more difficult projects. Any subfactors identified in the project notification should be weighed heavily in the differential scoring.

As above, other agencies may be contacted.

3. The consultants' past performance on similar projects shall be ranked and scored on a relative, differential scoring type basis, with the highest ranked consultant receiving a commensurately greater number of points. The selection team should consider ODOT CES performance ratings if available, and consult other agencies as appropriate. The use of CES ratings shall place emphasis on the specific type of services requested.

The differential scoring should consider the complexity of the project and any subfactors identified in the project notification.

4. The consultant's workload and availability of qualified personnel, equipment and facilities shall be ranked and scored on a relative, differential scoring type basis. The scoring shall consider quantifiable concerns regarding the ability of a firm (or firms) rated higher in other categories to complete the work with staff members named in the letter of interest.

# L P A S C O P E O F S E R V I C E S F O R M

## A. Project Identification

County-Route-Section (*Project Name*): PIC-Pickaway Trail Bridges

Project Sponsor / Maintenance Responsibility: Pickaway County Park District

☒ Local Let

☐ ODOT Let

PID (*ODOT assigned*): 122051

Scope Field Review: \_\_\_\_\_

Scope Meeting: \_\_\_\_\_

Proposed Sale Date: \_\_\_\_\_

State Fiscal Year: 2027

Highway Functional Classification: \_\_\_\_\_

Federal Aid System (ie. NHS) \_\_\_\_\_

## B. Design Standard

ODOT Location and Design Manual

## C. Project Description

Description of Project:

(*detail transportation issues to be improved*)

The District is proposing to refabricate the McLean Mill Road

Bridge, currently located at the intersection of McLean Mill Road and Big Darby Creek

and cutting the bridge to install it along our rails to trail corridor, the Pickaway Trail.

Prior studies / plan: \_\_\_\_\_

Project Limits:  
(identify start and end locations)

Estimate Project Length:  
(begin pavement to end pavement including bridge)

Work Length:  
(including project length & approach work)

Alignment: ☐ Existing  
☐ Relocated (explain)

Profile: ☐ Existing  
☐ New (explain)

Logical Termini:  
(w/ explanation)

The spans are to be placed over Lick Run, located between S.R. 104 and Sisk Road, and Yellowbud Creek, located between Kinderhook Road and Chillicothe Pike.

Placement of these bridges will allow the District to open another nearly 5 miles worth of the natural surfaced rail to trail

Same as Above

N/A

N/A

## D. Typical Sections

Existing	Pavement Width:	<input type="checkbox"/>	curb to curb	Graded Shoulder:	
	N/A	<input type="checkbox"/>	edge to edge	Treated Shoulder:	
	R/W Width:	N/A			
	Bridge Width:	N/A			
		<input type="checkbox"/> f/f of rails, <input type="checkbox"/> t/t of curbs, or <input type="checkbox"/> t/t of parapets			

Existing	Yes	No	Comment / Type
Median	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Curbs	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Curb ramps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Sidewalks	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Width:
Guardrail	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

Additional Things To Note About **Existing** Typical Section: Site is location of Penn Central Rail Bed.

pos	Pavement Width:	<input type="checkbox"/>	curb to curb	Graded Shoulder:	
	N/A	<input type="checkbox"/>	edge to edge	Treated Shoulder:	



	R/W Width:	
	<u>N/A</u>	
	Bridge Width:	<input type="checkbox"/> f/f of rails, <input type="checkbox"/> t/t of curbs, or <input type="checkbox"/> t/t of parapets
	<u>18'</u>	

<b>Proposed</b>	<u>Yes</u>	<u>No</u>	<u>Comment / Type</u>
Median	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Curbs	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Curb ramps (*)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Sidewalks	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Width: _____
Guardrail	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

*Note (\*) – Curb ramps must be updated to current ADA standards.*

Additional Things To Note About **Proposed** Typical Section: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

#### Supplemental Information:

ADT	<u>N/A</u>	Design ADT	<u>N/A</u>
DHV	<u>N/A</u>	Certified Traffic	<u>N/A</u>
T24	<u>N/A</u>		
Design Speed	<u>N/A</u>	Legal Speed	<u>N/A</u>
Comments: _____			

## E. Environmental

**Note: All required environmental studies must be performed by prequalified consultants (unless noted with “(\*)” below) and the document must be completed using ODOT’s EnviroNet System.**

These are actions and/or items the District Environmental Staff deems necessary to address as part of the LPA project environmental documentation. This form is not all inclusive, and more items may be required upon initiation of agency coordination and field studies.

### Categorical Exclusion (CE) Environmental Document *(select document type)*

☐ C1      ☒ C2      ☐ D1      ☐ D2      ☐ D3      ☐ EA      ☐ EIS

Required		Note: (*) – prequalified consultant is NOT required	Responsibility/Notes
Yes	No		
<b>Cultural Resources</b>			
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Section 106 – Scoping Request Form (*)	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Phase I Cultural Resources Survey Report	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Phase I History/Architecture Survey Report	If Authorized
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Phase I Archaeology Survey Report	If Authorized
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Phase II Cultural Resources Survey Report	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Phase II History/Architecture Survey Report	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Phase II Archaeology Survey Report	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Phase III Archaeology Data Recovery	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Addendum reports/submissions	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Documentation for Consultation/MOA	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	HABS/HAER/Cultural Documentation	
<b>Section 4(f) / Section 6(f)</b>			
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Determination Request Form	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Individual Section 4(f) Evaluation	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Section 6(f) Documentation	
<b>Ecological Resources</b>			
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Ecological Exempt Form (*) – use Environet Tab	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Level 1 Ecological Survey Reports – use Environet Tab	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Level 2 Ecological Survey Reports – use Environet Tab	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Level 3 Ecological Survey Reports	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	UNIONID Mussel Survey Report	If Authorized
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Biological Assessment	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Coastal Zone Management	
<b>Sole Source Aquifer</b>			
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Sole Source Aquifer Coordination	
<b>Farmland Policy Protection Act (FPPA)</b>			
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Farmland Conversion Impact Rating-Form	
<b>Waterway Permits</b>			
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Permit Determination Request Package	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Conceptual Stream/Wetland Mitigation Reports	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Section 404/401 Applications	If Authorized – Dependent on waterway impact amounts.

Required		Note: (*) – prequalified consultant is NOT required	Responsibility/Notes
Yes	No		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	USACE Pre-Construction Notification (PCN) Applications	If Authorized
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Ohio EPA Isolated Wetland Permit Pre-Activity Notification (PAN)	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Coastguard Section 9 Application	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	ACOE Section 10 Permit	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Floodplain Statement Form	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Flood Plain Permit Application	
<b><u>Environmental Site Assessment</u></b>			
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Regulated Materials Screening (RMR) (*)	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	RMR Assessment	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	RMR Investigation	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Asbestos Survey	
<b><u>Noise</u></b>			
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Traffic Noise Analysis Report	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Noise Barrier Public Involvement Summary	
<b><u>Underserved Populations</u></b>			
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Underserved Populations Outreach	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Underserved Populations Impact Analysis Report	
<b><u>Environmental Justice</u></b>			
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Environmental Justice Census Mapping	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Environmental Justice Analysis Report (EJAR)	
<b><u>Public Involvement Activities</u></b>			
<input type="checkbox"/>	<input type="checkbox"/>	Public Announcement	Include opportunity for public comments
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Public Involvement Plan	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Public Involvement Activities	

**Any Known Environmental Concerns** (ex. Historic properties on National Register, wetlands, underground storage tanks, stream relocation):

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## F. Right-of-Way

	<u>Yes</u>	<u>No</u>	<u>Remarks</u>
Right-of-Way Plan:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Approximate Number of Parcels:			_____
Known Relocations:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Railroad Involvement:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Railroad Name:			_____
Encroachments:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Airway Highway Clearance:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Airport Name:	_____		

Comments: \_\_\_\_\_

***Note:** Provide a footprint of proposed and existing right of way limits as soon as available to the District Environmental Coordinator and District Real Estate Administrator.*

**Caution: Environmental needs to be clear prior to the beginning of right of way acquisition.**

A Local Public Agency, utilizing their own monies, assumes many risks by proceeding with acquisition prior to environmental being cleared. These risks include purchasing r/w that may never be used for the project and purchasing a site that contains the need for a hazardous waste cleanup.

## G. Utilities

		<u>Yes</u>	<u>No</u>	<u>Name of Company</u>
<b>Aerial</b>	Phone	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
	Cablevision	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
	Power	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
<b>Underground</b>	Phone	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
	Cablevision	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
	Power	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
	Gas	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____

Pipelines:	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
			<u>Private</u>	<u>Public</u>	<u>Name of Company</u>
Water	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Sanitary	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Storm	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Other:					
Comments:					

Is Subsurface Utility Locating Service (SULS) needed?

- ☒ No.  
☐ Yes. Utility Quality Level A  
☐ Yes. Utility Quality Level B  
☐ Yes. Utility Quality Level C  
☐ Yes. Utility Quality Level D

Comments:

*Note: if SULS is necessary, follow the Subsurface Utility Location Services Specifications.*

## H. Geotechnical

	<u>Yes</u>	<u>No</u>	<u>Remarks</u>
Are Pavement Cores needed?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Is Geotechnical Design (**) necessary? (identify: full depth pavement replacement/widening, bridge work, retaining walls, culverts, slide repairs, etc.?)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

***Note (\*\*) – If Geotechnical Design is necessary, fully utilize historic geotechnical information; perform subsurface exploration in accordance with the Specifications for Geotechnical Explorations; and perform geotechnical design in accordance with the Geotechnical Design Manual.***

## I. Structure Requirements

Existing Structure Information:	Structure type: _____	
	Bridge No.: _____	Structural File No.: _____
	Sufficiency Rating: _____	General Appraisal: _____
	Crossing: _____	
	Bridge Length: _____	Number of Spans: _____
	Eligible for the National Historical Register: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Proposed Structure Information:	New Structure: <input type="checkbox"/> Yes <input type="checkbox"/> No	
	Rehabilitate Existing Bridge by: _____	
	Structure Type: _____	
	Beam Type: <input type="checkbox"/> Concrete Box; <input type="checkbox"/> Steel; <input type="checkbox"/> n/a	
	Structure Width: _____	Number of Spans: _____
	Other Design Considerations / Explanation of Change in Line/Grade: _____	
	_____	
	Guardrail Type: _____	

## J. Design Exception(s) Required

☐ Yes Explain: \_\_\_\_\_  
☒ No

### K. Traffic Control

	<u>Yes</u>	<u>No</u>	<u>Remarks</u>
Signing:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Striping:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Lighting:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Signals (***):	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
RPMs:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

*Note (\*\*\*) – If signals are “Yes” complete the Traffic Signal Scope Form.*

### L. Maintenance of Traffic

Type of MOT:    ☐ Detour, ☐ Part Width, ☐ Daily Flagging

Remarks/Describe: \_\_\_\_\_

Will Pedestrian Traffic need to be maintained? \_\_\_\_\_

Remarks/Describe: \_\_\_\_\_

### M. Driveways

☐ Yes    Type: \_\_\_\_\_

☒ No

## N. Project Funding

### Project Cost Estimate:

(Sponsors are responsible for TIP/STIP coordination)

Quantity splits needed in plans to differentiate funding participation: ☐ Yes ☒ No Comments: \_\_\_\_\_

Coordination with Concurrent Projects Required: ☐ Yes ☒ No Comments: \_\_\_\_\_

### Cost Estimates:

	<u>Total Federal or State Funds</u>	<u>Percent Split</u>	<u>Total Local Funds</u>	<u>Percent Split</u>
Preliminary Engineering (PE)	\$ _____	_____ %	\$ _____	_____ %
Right-of-Way (RW)	\$ _____	_____ %	\$ _____	_____ %
Utilities	\$ _____	_____ %	\$ _____	_____ %
Construction (CO)	\$ <b>\$1,815,216</b>	<b>95</b> %	\$ <b>95,000</b>	<b>5</b> %
Construction Engineering (CE) (use <u>xx</u> %)	\$ _____	<b>0</b> %	\$ <b>200,000</b>	<b>100</b> %
<b>Total</b>	\$ <b>1,815,216</b>	<b>95</b> %	\$ <b>295,000</b>	<b>100</b> %

Additional remarks about funding: \_\_\_\_\_

**Project Cap - \$2,000,000 at 95% using TRC**



## O. Roles/Responsibilities

***Note: Consultants used for development of Construction plans, R/W plans, R/W acquisition/appraisals, and Construction inspection must be pre-qualified by ODOT.***

Construction Plan Development:

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Proposal/Specification Development:

---

LPA Agreement:

*ODOT*

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Form and Preliminary Legislation:

*ODOT (if ODOT Let)*

---

Advertising and Award of Contract:

*Pickaway County Park District*

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Construction Inspection:

---

R/W Plan Development:

---

R/W Acquisition / Appraisals:

---

Utility Relocation:

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Other:

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## P. Field Review

**Representatives Present:**

**Date:**

Name	Company	Phone / E-mail

## Q. Commitment Dates

☐ ODOT-Let      ☒ Local-Let      ☐ Reservoir

<b><u>Activity</u></b>	<b><u>Milestone Date</u></b>
<b>Authorization to Proceed</b>	06/01/2025
<b>Stage 1 Submitted for Review</b> (Allow ODOT 30 days for review)	12/01/2025
<b>Preliminary R/W Plans Submitted</b> (Allow ODOT 45 days for review)	N/A
<b>Stage 2 Submitted for Review</b> (Allow ODOT 30 days for review)	06/01/2025
<b>Environmental Document Approved</b> (Required prior to R/W Authorization & Stage 3 design)	08/01/2026
<b>R/W Plans Approved – or – R/W Plans Not Required (“N/A”)</b>	N/A
<b>Stage 3 Submitted for Review</b> (Allow ODOT 30 days for review - Includes estimate for DBE Goal)	12/01/2026
<b>Final Tracings – or – PS&amp;E Package to District</b> (Includes Final Plans, Disposition of Env. Commitments, Bid Document and Final Estimate)	09/01/2027
<b>R/W and Utility Clearance by District</b> (District certifies clearance to FHWA. LPA should certify to the District one (1) month before this date.)	09/01/2027
<b>Plan Package to C. O. (File Date)</b>	11/01/2027
(For Local Let projects, allow 45 days to Sale Date which includes processing the request for Authorization and three (3) weeks minimum for advertising.)	
<b>Sale Date (Bid Opening Date)</b>	01/01/2028
<b>Award Date</b> (LPA should submit a summary of bid tabs and the identity of the awarded contractor to the District no later than one (1) week after the award.)	01/15/2028
<b>Estimated Begin Construction</b>	02/15/2028
<b>Estimated End Construction</b>	08/15/2028

### Other due dates of interest:

- Anticipate Final RW Revision/Resubmittal prior to RW Plan Approval
- LPA certifies R/W and utility clearance to the District
- LPA submits bid results (award package) to District

**Project Schedule Approval:**

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**Environmental Coordinator**

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**Local Programs Manager**

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**Real Estate Administrator**

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**Project Manager**

